



# Running Start Enrollment Verification Form



Student	Student Name: _____ Home Phone: _____	<input type="checkbox"/> Check if this is a revision <hr/> <input type="checkbox"/> New Student <input type="checkbox"/> Returning Student <input type="checkbox"/> SQEAF attached *
	Last Name                      First Name                      MI	
	Email Address: _____ Cell Phone: _____	
	Responsible Parent/Guardian: _____	
College: _____ College SID #: _____ SSID#: _____		

Counselor/Running Start Advisor	Academic Year: _____ College Term: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring
	High School: _____ District: _____
	Grade Level: <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> 5 <sup>th</sup> Yr Senior - <small>Available for meeting district graduation requirements only (WAC 392-169-055(4)).</small>
	For the college term above and the _____ high school term, the student will be enrolled in high school & skills center classes equaling _____ FTE.
	Student is eligible for a maximum of _____ college credits, without incurring college tuition costs, based on the above stated high school FTE.
	Comments: _____ _____ _____

Running Start Funding Limit Table			
Enrolled High School		Tuition-Free College Credit	
Weekly Minutes**	FTE	Max FTE	Max Credits
0 - 307	0.00 - 0.20	1.00	15
308 - 412	0.21 - 0.27	0.93	14
413 - 502	0.28 - 0.33	0.87	13
503 - 607	0.34 - 0.40	0.80	12
608 - 712	0.41 - 0.47	0.73	11
713 - 802	0.48 - 0.53	0.67	10
803 - 907	0.54 - 0.60	0.60	9 / 10 ***
908 - 1,012	0.61 - 0.67	0.53	8
1,013 - 1,102	0.68 - 0.73	0.47	7
1,103 - 1,207	0.74 - 0.80	0.40	6
1,208 - 1,311	0.81 - 0.87	0.33	5
1,312 - 1,402	0.88 - 0.93	0.27	4
1,403 or more ****	0.94 or more ****	0.20	3

\* Students who have been identified at risk of exceeding the 1.20 AAFTE will have their spring quarter eligibility reduced. An SQEAF must be completed and attached.  
 \*\* Weekly Minutes based on high school bell schedule and eligible passing time.  
 \*\*\* Students qualifying for 0.60 FTE college enrollment and registered for exactly 10 credits, will be granted a 1 credit tuition waiver for the 10<sup>th</sup> credit.  
 \*\*\*\* A student enrolled in both high school and skills center classes and claimed for more than a combined 1.0 FTE qualifies for 0.20 Running Start FTE. When a student is enrolled in both high school and skills center and taking less than 1.0 FTE, the standard Running Start calculation applies.

**Recommended Running Start Classes:**

College Course (Dept & Number)	# College Credits		High School Equivalency	# HS Credits
		=		
		=		
		=		
		=		
		=		
		=		

Signature of High School Counselor	Date	Signature of College Running Start Rep	Date
High School Counselor Printed Name	Phone Number	College Running Start Rep Printed Name	Phone Number

Student & Parent/Guardian	I understand that:			
	<ul style="list-style-type: none"> <li>The student is responsible for understanding when his or her choice of schedule will result in tuition charges. If the student enrolls for more high school and college credits than are identified in the Running Start State Funding Limit Table, the student is responsible for:                             <ol style="list-style-type: none"> <li>1) paying all college tuition and fees associated with exceeding the college credits identified in the table; or</li> <li>2) withdrawing from the excess college or high school course(s).</li> </ol> </li> <li>The student is required to pay any class/lab fees charged for college classes.</li> <li>Enrollment in specific college classes cannot be guaranteed – even if the classes are needed to fulfill district high school graduation requirements.</li> <li>If the student begins Running Start in winter or spring term, eligibility for the previous term(s) that year is forfeited.</li> <li>To add/withdraw from a course, the student must complete the college Add/Drop process by the college deadline &amp; notify the high school counselor.</li> <li>The student is responsible for ensuring that college courses completed as part of the Running Start Program will meet high school graduation requirements.</li> <li>If the student plans to transfer, it is the student's responsibility to find out about admissions policies/deadlines and whether credits will transfer.</li> <li>The student gives permission for college staff to release his/her grades to the high school and to discuss various aspects of his/her program participation with the high school/district officials.</li> </ul>			
	I acknowledge that I have read, understand, and will comply with the conditions of Running Start participation and the expectations of college course enrollment.			
	Student Signature (REQUIRED)	Date	Parent/Guardian Signature (REQUIRED)	Date