

**CASHMERE MIDDLE SCHOOL**  
300 Tigner Rd.  
Cashmere, WA 98815  
(782-2001)  
**SCHOOL BEGINS: TUESDAY, SEPTEMBER 1st**

Dear Parent/Guardian:

We welcome you and your child to a great year at Cashmere Middle School! Our dedicated staff is busy preparing for high levels of student learning in a safe and supportive setting, and your participation in and out of the classroom is an essential partnership in this pursuit. Below is information you might find helpful as you begin preparing for the upcoming school year.

**SCHEDULING INFORMATION:** You will be able to access your student's schedule through family access after Thursday, August 20th or you can pick up your student's schedule at CMS on Wednesday, August 26th. When you have access to the schedule, please note family information on the top left-hand side of the schedule and inform the office of any corrections/additions/deletions. (Your child's schedule will display the entire school year of classes.) **It is essential we have the correct e-mail address, since important communication is sent this way.**

**5TH/6TH GRADE STUDENTS – classrooms are located on the 2nd floor of the school.**

Students will need to report to their first period teacher on the first day of school. Lockers will be assigned by their teacher. P.E. and music classes will be announced by homeroom teachers (as to even and odd days for participation.) **5<sup>th</sup> graders** - Do not worry about bringing your instruments on the first day of school.

**Welcome Back Open House on Monday, August 31<sup>st</sup> from 4:30-5:30 pm. Meet your new teachers, pick up your schedule, find your lockers and check out what's happening at Cashmere Middle School.**

**7<sup>TH</sup>/8<sup>TH</sup> GRADE STUDENTS – classrooms are located on the main floor of the school.** They will need to report to their first period teacher (who is also their advisor.) 8th grade girls who are in P.E. 1st period will report to the girls' locker room. 8th grade boys who are in P.E. 1st period will need to report to the boys' locker room. Locker numbers are located on the schedule form in the top middle portion. All lockers have a built-in combination lock and 7th/8th student locker combinations are located right underneath the "locker" information. (8th grade students have been assigned their same lockers from last school year.)

**HOURS:** School begins at 8:10 (seated in your 1st period classroom) and ends at 2:50. The main building doors will open at 7:30 am. The office will be open at 7:45 am and closed at 3:45 pm. The buses will run on their regular schedules in the morning and afternoon.

**FEES:** 6<sup>th</sup>-8<sup>th</sup> grade students will use a school planner again this year. Students will need to pay \$5 to help defray the cost of the planner.

**STAFF UPDATES:**

CMS welcomes Levi Heyen as our new PE teacher replacing Harry Knell (who retired) and 7<sup>th</sup> grade ELA teachers Jakob Tiedeman and Christopher Valeri replacing Karissa Harle, who will be teaching in Wenatchee. Our new principal, Sara Graves, comes to us from the Puyallup area with several years of administrative experience. **(There will be a Meet and Greet for Mrs. Graves on Thursday, August 27<sup>th</sup> from 4:30-5:30 at the middle school.)**

**CHIEFTAIN DAY:** Wednesday, August 26th, between the hours of 8 am and 4 pm, has been designated as the day to turn in sports physicals, pay sports fees, planner fees, lunch fees, etc. We are suggesting you bring your children in within the time frames listed below in order to balance out the flow of traffic through the office, however; if your schedule is tight please come in when it works for you. Additionally, if you have multiple students at CMS please take care of them all at once, while you are here, and do not go to the trouble of making two trips in.

8<sup>th</sup> Grade 8:00-10:00 am

7<sup>th</sup> Grade 10:00-12:00 pm

6<sup>th</sup> Grade 1:00 - 2:30 pm

5<sup>th</sup> Grade 2:30 - 4:00 pm

In addition, Parsons' Photography will be here on this day (August 26<sup>th</sup>) to take individual student photos. (This will replace picture day in September. If you are not able to have your student's picture taken on August 26<sup>th</sup> make-up picture day will take place on September 30<sup>th</sup>.)

**Dress Code** – Appearance and attire at school should be within the bounds of decency, health, and safety. Dress and appearance shall not be disruptive to the educational process.

**REMINDERS** – As you begin shopping for the new school year, please remember the following dress code requirements:

**Dress Code Guidelines:**

- Holes or tears may not be in areas that clothing is required to cover.
- All shirts must have sleeves to the edge of the shoulder.
- Tank tops may be worn under blouses that are sheer in appearance.
- Bra straps are not to be visible.
- Clothing must cover the front and the back of the student.
- Hats, bandanas and sunglasses are not worn inside the building.
- Footwear must be worn at all times.
- Clothing advertising drugs or alcohol, using obscene language, or innuendoes of sexual or inappropriate nature is NOT to be worn.
- Shorts/skirts length: end of fingertips when arms are at the side
- Pants that are excessively baggy or sag below the waist are not allowed.
- Pajama pants and slippers are not allowed.

Students in violation of the dress code will be asked to dress appropriately by changing clothes or covering up. Students may be suspended from school if the proper dress code cannot be maintained.

**HELPFUL TIPS-PLEASE TAKE NOTE:**

- Give your student any after school instructions before they arrive at school. (Learning is paramount; therefore, the office cannot interrupt classes for delivery of messages.)
- If you are picking your student up early for appointments, etc. please send a note and have your child bring it to the office so it can be documented. The office will then give your child an early dismissal note to give to their teacher.
- Students must be signed out in the office by an adult.
- Please remind your child to leave a message when they can't get a hold of you via the phone. (If a message is not left for you, the office will not be able to assist you.)
- When dropping off items for your child, please write their name on the item and place it on the far counter (by the student phone.) Your child will need to come to the office for any items that may be left for them.
- Please call the middle school office before 9:30 am if your child is absent.

If you have questions regarding any of the above information, please contact the middle school office (Monday through Friday 8:00 am – 4:00 pm). Our goal is to assist you and your child in any way possible in order to make the beginning of the school year a great one.

**-GO CHIEFTAINS-**