

CASHMERE SCHOOL DISTRICT #222

JOB DESCRIPTION

<u>Position Title:</u>	Instructional Para-Professional for English Language Learners
<u>Definition of Position:</u>	To provide support services to students developing the English Language
<u>Immediate Supervisor:</u>	High School Principal
<u>Required Qualifications:</u>	<ul style="list-style-type: none">* Bilingual* Ability to assist in the implementation of student plans* Ability to work collaboratively with general education staff, including lead teachers* Ability to deliver direct instruction* Ability to work with and maintain good communication skills with students, parents and teachers* Ability to translate spoken and written language* Experience working with children* High school diploma
<u>Desired Qualifications</u>	<ul style="list-style-type: none">* Experience working with students* AA degree or 2 years college* Type 2 Driver's License
<u>Essential Job-Related Activities:</u>	<ul style="list-style-type: none">* Perform translation in verbal and written form* Maintain data forms* Liaison between school and family* Fulfill requests and duties as assigned
<u>Terms of Contract:</u>	
Salary:	\$19.22 - \$22.30 per hour
Length of contract:	7.0 hours per day / 193 days per year, Continuing contract
Benefits:	Health insurance benefits include medical, dental, vision, life and long-term disability plans through the School Employee Benefits Board (SEBB). Retirement benefits are provided through the WA State Department of Retirement Systems (DRS).
Leave:	Paid leave benefits include 12 days of sick leave accrued per year and 3 personal leave days. Benefits may be prorated based upon date of hire/FTE.
	Link to CSP Collective Bargaining Agreement
Schedule:	Letters of interest accepted through Fast Track

Cashmere School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator – Scott Brown, 329 Tigner Rd, Cashmere (509) 782-2914 sbrown@cashmere.wednet.edu

Civil Rights Compliance Coordinator – Scott Brown, 210 S Division, Cashmere (509) 782-3355 sbrown@cashmere.wednet.edu

Section 504/ADA Coordinator – Michelle Christensen, 101 Pioneer Ave, Cashmere, (509) 782-2710 mchristensen@cashmere.wednet.edu

7/10/2023