

# CASHMERE SCHOOL DISTRICT #222

## JOB DESCRIPTION

<u>Position Title:</u>	Middle School Counselor
<u>Definition of Position:</u>	To work with a dynamic staff to provide counseling services to students in grades 5-8 and to provide transitional support to 4 <sup>th</sup> to 5 <sup>th</sup> and 8 <sup>th</sup> to 9 <sup>th</sup> .
<u>Immediate Supervisor:</u>	Building Principal
<u>Required Qualifications:</u>	Washington State certification with counseling endorsement Understanding of the developmental stages of children grades 4-9 Ability to work as part of a team Lead weekly PBIS and student assistance team meetings with grade level teachers Supportive & active member of the PBIS committee Awareness of community agencies and resources Implement preventative classroom lessons Demonstrate excellent verbal and written skills Ability to multi-task and be flexible in daily schedule Positive Attitude Liaison with Vale & CHS staff to promote vertical articulation of services and expectations for students transitioning from Vale to CMS and CMS to CHS Ability to diffuse anger and mediate conflicts Ability to conduct small group and individual counseling sessions Understanding of resources that are available to students/parents who need help Provide social/emotional support for students in need Ability to identify “at-risk” students and provide effective interventions Knowledge of Special Education, Harassment/Bullying Write and lead 504 accommodation meetings Willingness to be accessible to students, parents, and staff Ability to remain calm in emergency and crisis situations
<u>Desired Qualifications:</u>	National Board Certification Bilingual (Spanish) Experience working with 4 <sup>th</sup> grade, middle & 9 <sup>th</sup> school students
<u>Essential Job</u>	Implement a comprehensive counseling program for grades 5-8 with a focus on between school transitions.
<u>Terms of Contract:</u>	
Salary:	\$49,071-\$92,490 (*Will increase by IPD for 23/24 school year)
Length of Contract:	1.0 FTE – 180 days / plus 5 additional days, continuing contract
Benefits:	Health insurance benefits include medical, dental, vision, life and long-term disability plans through the School Employee Benefits Board (SEBB). Retirement benefits are provided through the WA State Department of Retirement Systems (DRS).
Leave:	Paid leave benefits include 12 days of sick leave accrued per year and 3 personal leave days. Benefits may be prorated based upon date of hire / FTE.
<u>Schedule:</u>	Letters of interest and applications accepted through Fast Track

Cashmere School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Title IX Coordinator** – Scott Brown, 329 Tigner Rd, Cashmere (509) 782-2914 [sbrown@cashmere.wednet.edu](mailto:sbrown@cashmere.wednet.edu)  
**Civil Rights Compliance Coordinator** – Scott Brown, 210 S Division, Cashmere (509) 782-3355 [sbrown@cashmere.wednet.edu](mailto:sbrown@cashmere.wednet.edu)  
**Section 504/ADA Coordinator** – Michelle Christensen, 101 Pioneer Ave, Cashmere, (509) 782-2710 [mchristensen@cashmere.wednet.edu](mailto:mchristensen@cashmere.wednet.edu)